

# **National Taiwan Normal University**

## **Directives for the Establishment of the Student Counseling Center**

Last amended on October 5, 2022

1. National Taiwan Normal University (“the University”) has established the Student Counseling Center (“the Center”) pursuant to the Student Guidance and Counseling Act and Article 9, Paragraph 1, Subparagraph 2 of the University Charter in view of safeguarding the psychological health of students and enhancing their campus life, learning adaptation and career development planning.
2. The tasks of the Center are as follows.
  - (1) To provide individual counseling and guidance.
  - (2) To provide group consultation and guidance.
  - (3) To administer and interpret psychological tests.
  - (4) To offer student transition counseling.
  - (5) To manage emergency and high-risk cases.
  - (6) To conduct volunteer training and peer counseling.
  - (7) To organize mental health promotion activities.
  - (8) To offer professional training, internship and supervision.
  - (9) To research on issues related to guidance and counseling.
  - (10) To handle other matters related to guidance and counseling.
3. The Center shall have one Director to oversee its operations. The Director shall be an Assistant Professor, serving as a teaching or research faculty member, with expertise in psychology and counseling to be appointed by the University President on the recommendation of the Vice President for Student Affairs.
4. The Center shall have a number of full-time researchers who are responsible for the promotion of psychological counseling related services. Depending on the actual operational needs, the Center may employ professionals from within and outside the University as counselors or counseling psychologists to engage in psychological counseling and guidance, emergency case management, and tasks undertaken by the Center. Depending on actual needs, the Center may employ a number of experts from within or outside the University to serve as supervisors to oversee the work of individual or group counseling psychologists and counselors at the Center.
5. The Center shall have a Student Counseling Center Advisory Committee to review and deliberate on Center-related matters. The Committee shall have a chairperson,

to be served by the President, and fifteen to twenty-one members, including one external expert. The members shall be appointed by the President from relevant personnel and external experts for a term of one year and be non-remunerated. Committee members shall meet at least once an academic year, where the meeting shall be chaired by the President or one of the members designated by the President, and the Center Director shall be the executive secretary. An extraordinary meeting may be convened when necessary.

6. The Center's work plan and funding for each semester shall be submitted to the Office of Student Affairs for review and deliberation at the semester meeting. The work report for each academic year shall be submitted to the Student Counseling Center Advisory Committee.
7. The Directives and any amendments thereto shall become effective after approval by the Administrative Council.